

2010 PIUG Annual Conference
An International Conference for Patent Information Professionals
May 1 – 6, 2010 • Hilton Baltimore Convention Center
Baltimore, Maryland

ADVANCE REGISTRATION FORM

PAYING BY CHECK: Make checks payable to PIUG, Inc. **Checks must be drawn on a US Bank and be in US funds.**
 SEND COMPLETED FORM WITH CHECK TO: PIUG Annual Conference, 7044 South 13th Street, Oak Creek, WI 53154

PAYING BY CREDIT CARD: REGISTER AND PAY ONLINE (VISA, MASTERCARD, DISCOVER, PERSONAL AND CORPORATE AMERICAN EXPRESS) AT <http://www.piug.org/2010/an10reg.php>.

Membership information: See the PIUG website at <http://www.piug.org/membership.php>.

REGISTRATION	COST		
	By Mar 15	Mar 16 – May 16	On Site
CONFERENCE REGISTRATION	By March 21	March 22 to April 28	Onsite
PIUG Member	<input type="checkbox"/> \$395	<input type="checkbox"/> \$550	<input type="checkbox"/> \$550
Non-member	<input type="checkbox"/> \$450	<input type="checkbox"/> \$550	<input type="checkbox"/> \$550
Students, Unemployed, Full-time Retirees (Must be a PIUG member and students must submit a valid copy of their student ID or letter from their Program Director validating their student status.)	<input type="checkbox"/> \$125	<input type="checkbox"/> \$180	<input type="checkbox"/> \$180
Complimentary Sponsor (Sponsor Level Dependent)	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0
Complimentary Speaker	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0

Total amount due: \$ _____

Payment Information: Visa MasterCard Discover American Express Check/Money Order

Credit card # _____ Exp Date _____

Card holder's name (as it appears on card) _____ Signature _____

Last Name (print clearly)	First Name	Company/Organization
----------------------------------	-------------------	-----------------------------

Mailing Address

City	State/Province	Postal Code	Country
Telephone	Fax		

E-mail (Your confirmation will be sent via e-mail)

Membership renewed for 2010? Yes No

Are you a First-time PIUG attendee? Yes No

May PIUG use a photo of your likeness for its newsletter and an article on its website? Yes No

Meeting Title/Role (Check all that apply)

Speaker Officer Session Chair Sponsor/ Exhibitor Meeting Volunteer Workshop Host

What is your favorite family vacation?

Going to a beach resort Volunteering Cruise Historical places and national parks

PROGRAM EVENTS (Included in main registration fee for all meeting registrants)		Plan to Attend
PIUG Business Meeting, Sunday, May 2 nd , 3:30 p.m.		<input type="checkbox"/> Yes <input type="checkbox"/> No
First Time Attendee Reception, Sunday, May 2 nd , 6:30 p.m.-7 p.m.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Welcome Reception, Sunday, May 2 nd , 7 p.m. – 9 p.m.		<input type="checkbox"/> Yes <input type="checkbox"/> No
Meal Requirements? If yes, please circle.	Vegetarian/Vegan	Kosher/Gluten Free
Other meal requirements:		
Wheelchair Access Required? <input type="checkbox"/> If yes, please check		
If you have special needs and require accommodation to fully participate, please email a description of your requirements to piugannual@experient-inc.com .		

REGISTRATION INFORMATION

Registration Deadlines

March 1, 2010	Non-Member registration opens
March 21, 2010	Early Bird Deadline
By April 3, 2010	Refund of registration fee less 10% administrative fee
After April 3, 2010	No refund
April 28, 2010	End of Advanced Registration

Early Bird Deadline

The deadline for early bird registration is March 21, 2010. Registration forms must be postmarked by that date to qualify for the early bird rate. Web registrations must be entered by 12 midnight EST on March 21 to qualify.

Substitutions, Cancellations and Refunds

All changes, substitutions, and cancellations must be made in writing and sent to piugannual@experient-inc.com by email or by fax at (330) 963-0319. Substitutions may be made without penalty.

Deadlines for refund of meeting registration fees

The full meeting registration fee is refundable prior to April 3, 2010. To cancel your registration and receive a refund before this date, please contact piugannual@experient-inc.com. No-shows will not receive refunds of any fees paid. Administrative fees (10%) will be deducted from refunds.

On-site Registrations

Full meeting registrations will be accepted on site. However, you should contact piugannual@experient-inc.com to determine if space is still available prior to making your travel plans.

On-site registration will be available at no additional fee, provided space is available, although attendees are encouraged to register in advance.

Special Needs

If you have special needs and require accommodation to fully participate, please e-mail a description of your requirements by April 3, 2010 to piugannual@experient-inc.com.

Hotel Reservations

Please contact the Hilton Baltimore Convention Center. Their phone number is +1 443-573-8700 or hotel reservations can be made via the hotel website at <http://www.hilton.com/en/hi/groups/personalized/BWICCHH-PIG-20100430/index.jhtml>.

Exhibitor and Sponsor Registration

All exhibitors, workshop hosts and their staff must register to be admitted to the technical sessions, the exhibit hall and workshops. Registration fees must be paid by all exhibitors, workshop hosts and their staff if not eligible for a complimentary sponsor registration. The number of free registrations is sponsorship level dependent. Please contact Experient (details below) with registration-related questions. For other exhibit-related questions, contact Helen Yun (helen.yun@spcorp.com). For questions about sponsorship, contact Denise Fobare-Deponio (denisefd@aol.com) or Jane Thompson (jane_thompson@eisai.com). For questions about workshops, contact Martha Yates (martha.j.yates@monsanto.com).

Registration Questions

Contact Experient: (330) 425-9330 (phone), (330) 963-0319 (fax), piugannual@experient-inc.com.

Registration Fees

To qualify for the **member registration fee**, the registrant must have renewed their membership in PIUG for 2010. (To establish or renew PIUG membership, go to <http://www.piug.org/membership.php>) Registration fee includes all breakfasts, lunches, and refreshments during meeting breaks Monday-Wednesday, the Sunday Welcome Reception, and the Tuesday night ice cream social.

Payment

Mailed Registration forms **MUST** be accompanied by check, or money order. Forms received without payment will **NOT** be processed. Funds must be in U.S. dollars and drawn on a US Bank. Checks or money orders should be made payable to PIUG. (For accounting purposes, the PIUG Federal Tax ID number is 38-3449639.)

Confirmations

Confirmations will be sent via e-mail to registrants within one week of receipt. If an e-mail address is not provided, or if an e-mail sent to you is returned as undeliverable, you will receive a confirmation via fax or regular mail within 5-7 business days.

Name Badges

Name badges will be supplied when you arrive at the meeting, and are required for admission to all events and the exhibit hall.

Training Opportunities

Information on additional training opportunities held in conjunction with this meeting can be found at the <http://www.piug.org/2010/an10work.php> page of this PIUG 2010 Annual Conference website.