



**Meeting
Expectations**

Picture Perfect Audio Visual Every Time



3425 Inca Street NE
Albuquerque, NM 87111
www.meetingxav.com

Toll Free 866.685.9644
Fax 347.632.5327
tom@meetingxav.com

Equipment Order Form for Exhibitor Booth or Workshops (extra equipment only)

Equipment Description	Price x	Quantity x	# Days	= Total
Audio Equipment				
Tapered Gooseneck Table Microphone	\$ 35			
Tapered Gooseneck Podium Microphone	35			
Wired Handheld Microphone	25			
Wired Lavalier Microphone	75			
Microphone Table Stand	10			
Microphone Boom Stand	10			
UHF Wireless Lavalier Microphone System	95			
UHF Wireless Handheld Microphone System	95			
Laptop Audio Interface	20			
Direct Input Box	50			
4 Channel Audio Mixer	45			
8 Channel Audio Mixer	75			
Audio Cassette Player/Recorder	45			
Mackie SRM-350 Powered Speaker with Stand	95			
Mackie SRM-450 Powered Speaker with Stand (small)	110			
25' XLR Microphone Cable	5			
50' XLR Microphone Cable	10			
25' 1/4" to 1/4" Audio Cable	5			
50' 1/4" to 1/4" Audio Cable	10			
			Subtotal	\$
Projectors & Screens				
LCD Data/Video Projector (2000 Lumens/1024 x 768)	\$ 250			
LCD Data/Video Projector (3000 Lumens/1024 x 768)	300			
LCD Data/Video Projector (4100 Lumens/1024 x 768)	350			
Ektagraphic Overhead Projector	45			
Ektagraphic 35mm Slide Projector with Lens	45			
Wireless Remote for 35mm Slide Projector	15			
6' Tripod Projection Screen with Skirt	40			
7' Tripod Projection Screen with Skirt	45			
8' Tripod Projection Screen with Skirt	45			
6' x 8' Fastfold Projection Screen (Front or Rear)	75			
7-1/2' x 10' FastFold Projection Screen (Front or Rear)	85			
			Subtotal	\$

Equipment Description	Price x	Quantity x	# Days	= Total
Video Equipment				
VHS Player/Recorder	\$ 50			
DVD Player	50			
			Subtotal	\$
Computer Equipment				
P4 Tower with CD/DVD & Monitor	\$ 90			
P4 Laptop Computer with CD/DVD	115			
Laser Printer (20 PPM)	75			
Color Laser Printer	125			
20" LCD Computer Monitor	85			
24" HD LCD Data/Video Display Monitor	125			
42" HD Plasma Data/Video Display Monitor	400			
50" HD Plasma Data/Video Display Monitor	500			
61" HD Plasma Data/Video Display Monitor	650			
Floor Stand for Plasma Monitor	95			
			Subtotal	\$
Miscellaneous				
PC Wireless Remote	\$ 50			
Laser Pointer	20			
Safelock Projector Stand with Skirt	15			
Audio Visual Cart with Skirt	15			
Flip Chart Stand with Pad & Markers	45			
4' x 8' Poster Display Board	110			
Triple Tap Electrical Adaptor	5			
25' Electrical Extension Cord	5			
50' Electrical Extension Cord	10			
Pipe and drape (per foot)	15			
120V Electrical Drop	50			
Wireless Internet Access (Air Card)	200			
Wired Internet (hotel)	TBD			
Wireless Internet (hotel)	TBD			
			Subtotal	\$
Workshop Package (included in the PIUG Agreement)				
LCD Data/Video Projector (3000 Lumens/1024 x 768)				
8' Tripod Screen with skirt				
Cables				
Delivery, setup and breakdown				
Any Additional Equipment Should Be Ordered Above				
Delivery and Pickup Charges	\$ 65			65
			Subtotal	\$
Total Amount Due				\$



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Credit Card Authorization Form

Client Information

Client Name		Contact Name		
Client Address		City	State	Zip
Client Phone	Client Fax	Client Email Address		

Event Information

Exhibitor Name	Name of Event	Date
Room/Booth #	Set-Up Time	
Event Start Time	Pick-Up Date	Time
Venue Phone Number		
Special Instructions		

Credit Card Information

Please charge my:     US\$ Amount _____

Card Number	Expiration Date
 3-Digit Security Code (back of VISA and MasterCard)	4-Digit Security Code (front of AMEX card) 

Name on credit card	Billing Zip Code
Cardholder signature	Date

Ordering Information

- Complete the order form
- Fax the order form to 347.632.5327 OR email to: tom@meetingxav.com

All orders must be paid in advance by credit card or check.