

2008 PIUG Annual Conference

An International Conference for Patent Information Professionals
 May 17 – 22, 2008 · Hyatt Regency Crystal City at Reagan National Airport
 Arlington, Virginia

ADVANCE REGISTRATION FORM

PAYING BY CHECK? MAIL FORM WITH CHECK TO: PIUG ANNUAL CONFERENCE, PO BOX 7596, NEWARK, DE 19714-7596
 (Make checks payable to PIUG, Inc. **Checks must be drawn on a US Bank and be in US funds.**)

PAYING BY CREDIT CARD? REGISTER AND PAY ONLINE (VISA, MASTERCARD, DISCOVER, PERSONAL AND CORPORATE AMERICAN EXPRESS) AT <http://www.piug.org/2008/an08reg.php>

Looking For membership information? See the PIUG website at <http://www.piug.org/membership.php>

CONFERENCE REGISTRATION	By March 15	Mar 16-May 16	Onsite
PIUG Member	<input type="checkbox"/> \$325	<input type="checkbox"/> \$495	<input type="checkbox"/> \$495
Non-member	N/A	<input type="checkbox"/> \$495	<input type="checkbox"/> \$495
Students, Unemployed, Full-time Retirees (Must be a PIUG member and students must submit a valid copy of their student ID or letter from their Program Director validating their student status.)	<input type="checkbox"/> \$100	<input type="checkbox"/> \$150	<input type="checkbox"/> \$150
Complimentary Sponsor (Sponsor Level Dependent)	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0
Complimentary Speaker	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0	<input type="checkbox"/> \$0
Optional Event- Monday Night 20 th Anniversary Dinner *This event cost is not included in the registration fee. Please indicate the number of tickets you wish to order.	_____ (number of guests) @ \$50 each Total: \$_____		

Total amount due: \$ _____

Payment Information: Visa MasterCard Discover American Express Check/Money Order

Credit card # _____ Exp Date _____

Card holders name (as it appears on card) _____ Signature _____

Last Name (print clearly)	First Name	Initial	First Name for Badge

Meeting Title/Role (Check all that apply) <input type="checkbox"/> Speaker <input type="checkbox"/> Officer <input type="checkbox"/> Session Chair <input type="checkbox"/> Sponsor/ Exhibitor <input type="checkbox"/> Meeting Volunteer	Company/Organization
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Mailing Address

City	State/Province	Postal Code	Country
Telephone	Fax		

E-mail (Your confirmation will be sent via e-mail)

Membership renewed for 2008? <input type="checkbox"/> Yes <input type="checkbox"/> No Are you a First Time PIUG attendee? <input type="checkbox"/> Yes <input type="checkbox"/> No	May PIUG use a photo of your likeness for its newsletter and an article on its website? <input type="checkbox"/> Yes <input type="checkbox"/> No
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PROGRAM EVENTS (Included in main registration fee for all meeting registrants)		Plan to Attend	
PIUG Business Meeting, Sunday afternoon, May 18 th , 3 p.m.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
First Time Attendee Reception, May 18 th , 6 p.m.-7 p.m.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Welcome Reception, Sunday, May 18 th , 7 p.m. – 9 p.m.		<input type="checkbox"/> Yes	<input type="checkbox"/> No
Meal Requirements? If yes, please circle.	Vegetarian/Vegan	Kosher/Gluten Free	
Other:			
Wheelchair Access Required? <input type="checkbox"/> If yes, please check			
If you have special needs and require accommodation to fully participate, please email a description of your requirements to piugannual@experient-inc.com .			

REGISTRATION INFORMATION

Registration Deadlines

March 15, 2008	Early Bird Deadline
By April 4, 2008	Full refund of registration fee
March 16, 2008	Non-Member registration opens
After April 4, 2008	No refund
May 16, 2008	End of Advanced Registration

Early Bird Deadline

The deadline for early bird registration is March 15, 2008. Registration forms must be postmarked by that date to qualify for the early bird rate. Web registrations must be entered by 12 midnight EST on March 15 to qualify.

Substitutions, Cancellations and Refunds

All changes, substitutions, and cancellations must be made in writing and sent to piugannual@experient-inc.com by email or by fax at (330) 963-0319. Substitutions may be made without penalty.

Deadlines for refund of meeting registration fees

The full meeting registration fee is refundable prior to April 4, 2008. To cancel your registration and receive a refund before this date, please contact piugannual@experient-inc.com. No-shows will not receive refunds of any fees paid.

On-site Registrations

Full meeting registrations will be accepted on site. However, you should contact piugannual@experient-inc.com to determine if space is still available prior to making your travel plans.

On-site registration will be available at no additional fee, provided space is available, although attendees are encouraged to register in advance. We cannot guarantee that registrations received after May 16, 2008 will be processed prior to the meeting.

Special Needs

If you have special needs and require accommodation to fully participate, please e-mail a description of your requirements by April 4, 2008 to piugannual@experient-inc.com.

Hotel Reservations

Please contact the Hyatt Regency Crystal City at Reagan National Airport. Their phone number is (703) 418-1234 or hotel reservations can be made via the Hyatt website at <http://www.crystalcity.hyatt.com/hyatt/hotels/group-booking.jsp?requestid=564137>

Exhibitor and Sponsor Registration

All exhibitors and their staff must register to be admitted to the technical session and/or the exhibit hall. Registration fees must be paid by all exhibitors and their staff if not eligible for a complimentary sponsor registration. The number of free registrations is sponsorship level dependent. Please contact Experient (details below) with registration-related questions. For other exhibit-related questions, contact Helen Yun (yunhelen@yahoo.com). For questions about sponsorship, contact Denise Fobare-Deponio (denisefd@aol.com).

Registration Questions

Contact **Experient**: (330) 425-9330 (phone), (330) 963-0319 (fax), piugannual@experient-inc.com.

Registration Fees

To qualify for the **member registration fee**, the registrant must have renewed their membership in PIUG for 2008. (To establish or renew PIUG membership, go to <http://www.piug.org/membership.php>) Registration fee includes all breakfasts, lunches, and refreshments during meeting breaks Monday -Wednesday, the Sunday Welcome Reception, and the Tuesday night ice cream social.

Payment

Mailed Registration forms **MUST** be accompanied by check, or money order. Forms received without payment will **NOT** be processed. Funds must be in U.S. dollars and drawn on a US Bank. Checks or money orders should be made payable to PIUG. (For accounting purposes, the PIUG Federal Tax ID number is 38-3449639.)

Confirmations

Confirmations will be sent via e-mail to registrants within one week of receipt. If an e-mail address is not provided, or if an e-mail sent to you is returned as undeliverable, you will receive a confirmation via fax or regular mail within 5-7 business days.

Name Badges

Name badges will be supplied when you arrive at the meeting, and are required for admission to all events and the exhibit hall.

Training Opportunities

Information on additional training opportunities held in conjunction with this meeting can be found at the <http://www.piug.org/2008/an08work.php> page of this PIUG 2008 Annual Conference website.