

**2008 PIUG Annual Conference
May 17 – 22, 2008
Registration Information**

Two Easy Ways to Register:

1. On the Web at
<http://www.signupcenter1.com/registration/default.asp?MeetNumber=574>

using Visa, Mastercard, Discover, and both Personal and Corporate American Express.

2. Mail the completed form and payment (check or money order only) to:

PIUG Annual Conference
PO Box 7596
NEWARK, DE 19714-7596

On-site registration will be available, **provided space is available**, although attendees are encouraged to register in advance. We cannot guarantee that registrations received after May 16, 2008 will be processed prior to the meeting.

Registration Fees

To qualify for the **member registration fee**, the registrant must have renewed their membership in PIUG for 2008. (To establish or renew PIUG membership go to the PIUG membership page at www.piug.org/membership.php.) Registration fee includes all breakfasts, lunches, and refreshments during meeting breaks Monday-Wednesday, the Sunday Welcome Reception, and the Tuesday night ice cream social.

Early Bird Deadline

The deadline for early bird registration is March 15, 2008. Registration forms must be postmarked by that date to qualify for the early bird rate. Web registrations must be entered by 12 midnight EST on March 15 to qualify.

On Site Registrations

Full meeting registrations will be accepted on site at no additional fee. However, you should contact Experient to determine if space is still available prior to making your travel plans.

Payment

Mailed Registration forms **MUST** be accompanied by check, or money order. Forms received without payment will **NOT** be processed. Funds must be in U.S. dollars and drawn on a US Bank. Checks or money orders should be made payable to PIUG. (For accounting purposes, the PIUG Federal Tax ID number is 38-3449639.)

Confirmations

Confirmations will be sent via e-mail to registrants within one week of receipt. If an e-mail address is not provided, or if an e-mail sent to you is returned as undeliverable, you will receive a confirmation via fax or regular mail within 5-7 business days.

Name Badges

Name badges will be supplied when you arrive at the meeting, and are required for admission to all events and the exhibit hall.

Training Opportunities

Information on additional training opportunities held in conjunction with this meeting can be found at <http://www.piug.org/2008/an08work.php>.

Substitutions, Cancellations, and Refunds

All changes, substitutions, and cancellations must be made in writing and faxed to (330) 963-0319 or e-mailed to piugannual@experient-inc.com. Substitutions may be made without penalty.

Deadlines for refund of meeting registration fees:

The full meeting registration fee is refundable prior to April 4, 2008. To cancel your registration and receive a refund before this date, please contact Experient at piugannual@experient-inc.com. No-shows will not receive refunds of any fees paid.

Special Needs

If you have special needs and require accommodation to fully participate, please e-mail a description of your requirements by April 4, 2008 to piugannual@experient-inc.com.

Should you require special hotel accommodations, please email a description of your requirements to Experient at piugannual@experient-inc.com.

Exhibitor and Sponsor Registration

All exhibitors and their staff must register to be admitted to the exhibit hall and/or the technical session. Registration fees must be paid by all exhibitors and their staff if not eligible for a complimentary sponsor registration. The number of free registrations is sponsorship level dependent. Please contact Experient at (330) 963-9330 if you have any registration-related questions. For other exhibit-related questions, contact Helen Yun at yunhelen@yahoo.com. For questions about sponsorship, contact Denise Fobare-Deponio at denisefd@aol.com.

Questions?

Registration Only: Call (330) 425-9330 or e-mail piugannual@experient-inc.com.

Special Dates

March 15, 2008	Early bird deadline
March 16, 2008	Non-Member registration begins
By April 4, 2008	Full refund of registration fee
After April 4, 2008	No refund
May 16, 2008	End of Advanced Registration

Please allow seven business days for processing of form.