

Check List for Sponsors/Exhibitors
PIUG 2006 Annual Conference
Saturday, May 20 to Thursday, May 25, 2006
[Hyatt Regency Nicollet Mall Minneapolis](#)

The following items are needed from all exhibitors and sponsors of PIUG 2006. Please make a copy of this list to keep track of deadlines and completion.

Contact Doreen Alberts (<mailto:doalberts@theravance.com>) for Sponsor Questions.
Contact Kartar S Arora (<mailto:kartar.arora@jwp.com>) for Exhibit Questions.

All Exhibitors and Sponsors

- Submit completed Sponsorship/Exhibit Contract. Send to **Doreen Alberts**.
- Payment of sponsorship dues. [Use online payment option](#).
- A copy of Company logo and web link for posting on the PIUG 2006 web page. Send to **Kartar Arora**.
- A brief overview of the company and exhibit for posting on the PIUG 2006 web page. Please limit to 5 lines maximum. Send to **Kartar Arora**. Deadline **April 28, 2006**.

The above items should be completed as soon as possible. Please note that acknowledgement of sponsors and allotment of exhibit space will not be made until payment and completed contract are received by PIUG

- Power point slides and name of the presenter for 5-minute product review to be presented during one of the technical sessions on Monday, Tuesday, or Wednesday, exact day and time to be determined. **The talk will only be 5 minutes** so please limit the number of slides during the presentation. Please send to Andrew Polin (apolin@ptav.com). Deadline **May 05, 2006**.
- Completed order for electrical, telephone, internet, computer and other services needed for the exhibits. A copy of blank order forms can be downloaded at <http://www.piug.org/2006/an06exhi.htm>. Please see each of the forms for details. Deadline **May 12, 2006**

For DIAMOND Level Sponsors

(In addition to the above)

- A one-page advertisement for the annual conference meetings book. Ads should be provided as PDF files (Acrobat 6 or below). Please make sure that the PDF files are not password protected. Suggested sizes (ads will be scaled to fit): 7 x 9 in. Can be color or B/W. Send to **Kartar Arora**. Deadline **April 14, 2006**
- One informational sheet for inclusion in the meeting book. Send to: CONFERON Registration & Housing, 2451 Enterprise Parkway, Twinsburg, OH 44087 Phone:(330) 405-7883 Fax:(330) 405-8883. Deadline **April 28, 2006**

For RUBY Level Sponsors

(In addition to the above)

A one-page advertisement for the annual conference meetings book. Ads should be provided as PDF files (Acrobat 6 or below). Please make sure that the PDF files are not password protected. Suggested sizes (ads will be scaled to fit): 7 x 9 in. Can be color or B/W. Send to **Kartar Arora**. Deadline **April 14, 2006**

For PEARL Level Sponsors

(In addition to the above)

A half-page advertisement for the annual conference meetings book. Ads should be provided as PDF files (Acrobat 6 or below). Please make sure that the PDF files are not password protected. Suggested sizes (ads will be scaled to fit): 7 x 4.25 in. Can be color or B/W. Send to **Kartar Arora**. Deadline **April 14, 2006**

For PLATINUM Level Sponsors

(In addition to the above)

A quarter-page advertisement for the annual conference meetings book. Ads should be provided as PDF files (Acrobat 6 or below). Please make sure that the PDF files are not password protected. Suggested sizes (ads will be scaled to fit): 3.25 x 4.25 in. Can be color or B/W. Send to **Kartar Arora**. Deadline **April 14, 2006**

For Internet Café

Please contact Yun Yun Yang (<mailto:yunyun.yang@bms.com>) for items related to the Internet Café.

And finally, please remember that all exhibit staff must register for the meeting. Meeting registration details can be found at www.piug.org/2006/an06reg.html.

Early Bird Registration Deadline March 31, 2006

We look forward to seeing you in May. Thank you for supporting PIUG!

Doreen Alberts – Fundraising Chair

Kartar S Arora – Exhibits Chair

Yun Yun Yang – Internet Cafe